DOCUMENTS REQUIRED TO DETERMINE YOUR RECERTIFICATION

Some public benefit programs use an income determination process similar to the Housing Authority's. If you or a member of your household currently participates in one of the programs listed below, you may submit the program's most recent income determination document to us.

- CalWORKS - Temporary Assistance for Needy Families (TANF)
- Medi-Cal - Medicaid
- CalFresh - Supplemental Nutrition Assistance Program (SNAP)
- CalEITC - Earned Income Tax Credit (EITC)
- Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
- Supplemental Security Income (SSI)
- Low-Income Housing Tax Credit (LIHTC)
- Any other HUD-administered housing assistance program

We may be able to use that document to verify your household income instead of requiring the income verification documents listed below. Submitting this document is **optional**, but doing so may expedite your eligibility process.

To be accepted, the income determination document must:

- Be dated within the last 12 months
- Include all members of your household or state your correct family size
- State your household's annual income

If you do not have one of these documents or prefer not to submit one, you may continue to provide the pay stubs, benefit award letters, and other income verification documents listed below. We will then calculate your income using standard methods.

ALLOWANCES

- **Child Care:** If you or any household member has out-of-pocket (unreimbursed) child care expense, you must submit documentation of the expense. Documentation may include an invoice, contract, or other current statements from the child care provider. If adequate documentation is not provided, your household will not receive a child care allowance.

- **Full-Time Student Status:** If you or any household member is a full-time student, you must submit documentation of full-time student status. Documentation may include a current class schedule, current registration statement, or other current documentation generated by the school. Documentation must include the student's name, school name, and number of units. Computer printouts are acceptable if they provide sufficient documentation of status. If adequate documentation is not provided, full-time student status will not be granted.