

MERRILL ROAD HOUSING CORPORATION
AGENDA OF THE BOARD OF DIRECTORS MEETING
August 16, 2023

**Merrill Road Board of Directors Meeting will take place immediately following the
Housing Authority of the County of Santa Cruz Board of Commissioners Meeting**
HOUSING AUTHORITY OFFICES
2160 41st Avenue, Capitola, CA 95010

1. Roll Call

MERRILL ROAD BOARD OF DIRECTORS:

Chairperson Andy Schiffrin	4 year term expires, March 17, 2027
Vice Chairperson Carol Berg	4 year term expires, May 21, 2025
Director Ligaya Eligio	2 year term expires, October 18, 2024
Director Providence Martinez Alaniz	4 year term expires, February 10, 2027
Director Annette Melendrez	4 year term expires, September 29, 2023
Director Silvia Morales	Expires September 1, 2023
Director Richard Schmale	2 year term expires, May 12, 2025

2. Consideration of Late Additions and Changes to the Agenda

3. Consent Agenda

A. Minutes of the February 22, 2023 Meeting

Motion to Approve as submitted

B. Election of Officers

Motion to Approve: The Board of Directors of Merrill Road Housing Corporation elect the same Chairperson and Vice-Chairperson that was elected at the August 16, 2023 Annual Housing Authority of the County of Santa Cruz Board of Commissioners meeting.

4. Oral Communications (All oral communications must be directed to an item not listed on this agenda and must be within the jurisdiction of the Board. Presentations must not exceed three minutes in length. The Board will not take action or respond immediately to any Oral Communication presented, but may choose to follow up at a later time or schedule item for a subsequent agenda. The Board may limit the total amount of time allowed for oral communication). Anyone addressing the Board of Directors is asked to complete a card and leave it with the Board secretary so that their names may be accurately recorded in the Minutes.

5. Unfinished Business

6. New Business

7. Adjournment

*Merrill Road complies with the Americans with Disabilities Act. If you are a person with disabilities and you require special assistance in order to participate, please contact the Board secretary at 831-454-9455, ext. 201 at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. Spanish language translation is available on an as needed basis. Please make arrangements 72 hours in advance by contacting the Housing Authority at 831-454-9455, ext. 280.

AGENDA ITEM NO. 1

Roll Call

Chairperson Schiffrin called the meeting to order at 12:37 p.m. Members present via Zoom meeting Chairperson Schiffrin, Vice Chairperson Berg, Directors Eligio, Martinez Alaniz, Melendrez, Morales and Schmale (Director Martinez Alaniz and Director Morales were sworn in prior to the December 14, 2022 Housing Authority Board of Commissioners Meeting.)

Members Absent

None.

Staff Present

Jennifer Panetta, Aaron Pomeroy, Tom Graham and Courtney Byrd of the Housing Authority

AGENDA ITEM NO.

Consideration of Late Additions or Changes to the Agenda

None.

AGENDA ITEM NO. 3

Consent Agenda

Chairperson Schiffrin asked for a motion to approve the Consent Agenda.

Director Berg moved for the approval of the Consent Agenda; Director Melendrez seconded the motion and it as passed by the following vote:

AYES: Directors Berg, Eligio, Melendrez, Martinez Alaniz, Morales, Schiffrin and Schmale
NOES: None
ABSENT: None
ABSTAIN: None

Agenda Item 3A. Approved the Minutes of the Meeting held August 24, 2022

Agenda Item 3B. Received FY 2021-22 Tax Returns

Agenda Item 3C. Approved the Audited Financial Statements for Fiscal Year Ending June 30, 2022 for Merrill Road Associates

AGENDA ITEM NO. 4

Oral Communications

Due to the shelter-in-place directive, in lieu of attending the meeting in person, members of the public are invited to submit their comments via email to housing@hacosantacruz.org prior to the meeting or join the Zoom Meeting via this link:

Topic: Housing Authority of the County of Santa Cruz Board of Commissioners Meeting

Time: Feb 22, 2023 11:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89965176019?pwd=aXVqN0xUSnRiZWZsa2d3SmZrdzRLdz09>

MERRILL ROAD HOUSING CORPORATION MINUTES OF THE MEETING HELD FEBRUARY 22, 2023 AT THE HOUSING AUTHORITY OF THE COUNTY OF SANTA CRUZ, 2160 41ST AVENUE, CAPITOLA, CA 95010

Meeting ID: 899 6517 6019
Passcode: 900016
One tap mobile
+16699006833,,89965176019#,,,,*900016# US (San Jose)
+14086380968,,89965176019#,,,,*900016# US (San Jose)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 408 638 0968 US (San Jose)

Meeting ID: 899 6517 6019
Passcode: 900016
Find your local number: <https://us02web.zoom.us/j/89965176019>

No emails with comments were submitted and no public members joined the meeting.

AGENDA ITEM NO. 5 Unfinished Business
None.

AGENDA ITEM NO. 6 New Business
None.

AGENDA ITEM NO. 7 Adjournment

The Board of Directors meeting was adjourned at 12:39 p.m.

I hereby certify that these minutes were approved by the Merrill Road Board of Directors, on the Sixteenth Day of August 2023.

Chairperson

ATTEST: _____

Secretary

AGENDA ITEM SUMMARY

MEETING DATE: August 16, 2023

ITEM NUMBER: 3B

FROM: Executive Director

SUBJECT: Election of Officers

RECOMMENDATION: The Board of Directors of Merrill Road Housing Corporation elect the same Chairperson and Vice-Chairperson that was elected at the August 16, 2023 Annual Housing Authority of the County of Santa Cruz Board of Commissioners meeting.

BACKGROUND SUMMARY:

Each August, the Board of Directors elects or re-elects a Chairperson and Vice-Chairperson for the next twelve months. It has been the practice of Merrill Road Housing Corporation to elect the same officers elected for the Housing Authority of the County of Santa Cruz. There is no term limit for Board Officers.

RECOMMENDATION: The Board of Directors of Merrill Road Housing Corporation elect the same Chairperson and Vice-Chairperson that was elected at the August 16, 2023 Annual Housing Authority of the County of Santa Cruz Board of Commissioners meeting.

MERRILL ROAD HOUSING CORPORATION