



The Housing Authority of the County of Santa Cruz

2931 Mission Street, Santa Cruz, CA 95060

Phone: (831) 454-9455

TDD: (831) 469-0122

Fax: (831) 469-3712

**THE HOUSING AUTHORITY OF THE
COUNTY OF SANTA CRUZ, CALIFORNIA**

for and in partnership with the County of Santa Cruz Planning Department

Request for Proposal (RFP)

FOR

***Consulting Services for Study of Approaches to
Regulations, Utilities and Financing to Support
Creation of Accessory Dwelling Units (ADUs)***

RFP PROPOSALS DUE:

JUNE 1, 2016

4:00 p.m. PST

Housing Authority of County of Santa Cruz
2931 Mission Street, attn. Mark Failor
Santa Cruz, CA 95060

CONTACT: MARK FAILOR
EMAIL mark@hacosantacruz.org

Addendum #1
Questions and Answers
May 18, 2016

Listed below are the questions that we have received from various parties who have read the ADU RFP. We have answered the questions below in red. Please look these over as they might provide additional information or clarification. Please remember the RFP is due June 1, 2016 by 4:00PM.

Questions-

1. For the ADU Design Book Is the Housing Authority/County looking for detailed architectural-level drawings and graphics? If not required, are you open to other graphic styles and solutions?
2. Is bilingual/multi-lingual outreach anticipated? If yes, will that be provided by the Housing Authority/County or consultant?
3. Does the Housing Authority/County have a schedule length in mind for the project?
4. Does the Housing Authority/County anticipate meetings with the Coastal Commission would relate primarily to potential changes to zoning standards?
5. We are wondering if we should include staff with expertise using Arc GIS software on the project team? Do you expect that mapping or other analysis using this software will be needed to complete the project deliverables?

Answers -

1. We are NOT looking for architectural-level drawings, so yes, other graphic styles, pictures and approaches will be considered.
2. The County has bilingual staff that can be available as warranted, so the consultant would not need to provide.
3. The proposed schedule will be one of the factors evaluated by the proposal review team; the RFP indicates that the contract term will be for one year, anticipated to start on July 1, 2016, and that "a shorter timeframe for completion of the Study activities is preferred". It is anticipated that the consultant will do research and analysis work during the Summer 2016 in preparation for the Fall 2016 Community Workshops, and that further work will occur after community input is received, through the ordinance amendment public hearing process, and through completion of the other Study components.
4. Yes, the Coastal Commission involvement will relate to regulatory amendments: to LCP policies as may be warranted, and to zoning standards.
5. We do NOT need GIS expertise --- the County has GIS expertise should that be needed or desired.